

2022.0 Release Notes

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About this release

These Release Notes provide an overview of new features and changed functionality for KMD WorkZone 2022.0.

Contents

The release notes describe new, changed, and deprecated features and contain information about known issues and possible workarounds.

Version overview

For an overview of the build numbers, readme files as well as any potential released hot fixes for the modules of this version, see <u>Version overview</u>

WorkZone links

- WorkZone documentation
- WorkZone support
- WorkZone website
- WorkZone portal

WorkZone news

KMD WorkZone 2022.0

New Ministerial and Management Services guide

A new Ministerial and Management Services guide is now available. WorkZone Ministerial and Management Services is a solution that helps ministries and departments working with and managing the most common ministerial workflows. WorkZone supports the steps of the ministerial workflows and its automation ensures efficient digitized administrative processes throughout an organization.

The WorkZone Ministerial and Management Services solution uses existing capabilities of the WorkZone Enterprise Information Management (EIM) platform. With this solution your organization gets access to ministerial and management services from Microsoft Office and Outlook and from the WorkZone clients that your employees can access online and offline from their preferred devices.

See WorkZone Ministerial and Management Services guide.

WorkZone Client

Users

Cases

Users can define both read access and write access restrictions to contacts as a new **Write access** field has been added to the contact meta data. The field is displayed on the Contact detail page. The **Write access** field is also available on contact search pages and contact lists, including filtering options.

ase Contact Word Document New search Sar		P Help R	
ID	Contact start date 10/09/2021	Contact end date	
Name 1		Name 2	
Address 1	Address 2	Address 3	Address type HA, Main address
Postcode	Country DK, Denmark	Phone	Mobile
E-mail	Url	Fax	Position
Read access Restricted access	Write access Restricted access	Group	State
Created date 10/09/2021	Created by MICHAEL, Michael Information Manager	Last updated 10/09/2021	Updated by MICHAEL, Michael Information Manager
Protection	Address start date 10/09/2021	Address end date	Keywords

The read and write restrictions on contacts behave in the same way as read and write restrictions on cases and documents. Users that do not have read access to a contact, cannot open that contact's detail page and cannot view contact data from that contact. Users must be assigned read access to a contact to open the contact detail page and view contact data for that contact. Users must be assigned write access to a contact to change contact data for that contact.

Default Contact Read access and Contact Write access

Default read and write access codes for contacts can be defined for each contact type in WorkZone Configurator > **Contact > Contact types**. During contact creation in WorkZone Client, the **Read access** and **Write access** fields in the contact detail page will initially be populated with the defined default access codes.

The default access codes can be changed during contact creation or later if the user is assigned sufficient permissions. Any read or write access codes specifically defined in the

configuration of the contact type detail page will be applied instead of the default contact access codes.

Note: Clearing the access code fields during contact creation will result in the default access code defined in WorkZone Configurator being applied to the contact again when the contact is saved. After the contact has been created, the access code fields can be cleared and the contact can be saved without the default access code values being applied.

WorkZone Chat

New chat information box

New chat messages and chat messages that were received while the user was offline, are displayed more prominently in a blue information box located in the upper right- hand corner of the browser used for WorkZone Client.

Iashboard Personalize		Report Settings	P Help Ta	You have new	messages in one chat		
 Open cases <i>Title</i> Skrivebord - ANN2 	*	Docume Title	ents	D	Title	*	

Clicking the blue information box will open the chat in the chat form.

Documents

Administrators

Developers

WorkZone Configurator

Users

No new features in this release.

Administrators

Default Read and Write access codes when creating Contacts

System administrators can define a default Read access code and default Writing access code when configuring a Contact type. The default Read and Write access code will be displayed in the **Read access** field and the new **Write access** field on the Contact detail page in WorkZone Client when creating a new contact.

Release Notes

Code		Contact type	
P		Person (without CPR)	
Label (da-DK)		Label (de-DE)	
Person (uden CPR)		Person (ohne CPR)	
Label (en-GB)			
Person (without CPR)			
Code validation			
Select a code validation			*
Auto ID		Use CPR format 🕖	
ID length		Last used ID	
11		4	
Access code 🕐			
Select access code			
Default Read access code ⑦		Default Write access code ⑦	
Restricted access	a	Restricted access	
Start date		End date	
dd/MM/yyyy	曲	dd/MM/yyyy	曲

During contact creation, clearing the access code fields in WorkZone Client will result in the default access code from WorkZone Configurator being applied to the contact again when the contact is saved. After contact creation, the access code fields can be cleared and the contact saved without the default access code values from WorkZone Configurator being applied.

Developers

WorkZone Content Server

Users

No new features in this release.

Administrators

No new features in this release.

Developers

OData

Users

No new features in this release.

Administrators

No new features in this release.

Developers

WorkZone QueryBuilder

WorkZone Explorer

Users

No new features in this release.

Administrators

No new features in this release.

Developers

WorkZone Export/Import

WorkZone Mass Dispatch

Users

New options in the Start mass dispatch dialog box

Add recipients as parties on recipient cases

A new option for automatically adding recipients with a specific role has been added on the **Recipient cases** tab.

Start mass dispatch		3	×
General Recipient cases Recipients			
Add case parties Party role Case party		*	
Create recipient cases Case title template {name1} {name2} - {namecode}			
Case group 03, Administrative regulations		Ŧ	
Case template 21-TEMPLATES/1, MD case template for new recipients, TESTADMIN		Ŧ	
<u>Help</u>	Start	Cancel	

See Start a mass dispatch (step 10).

The **Add case parties** and **Party role** fields on the **Recipient cases** tab may be prefilled with standard selections and values that an administrator has configured in WorkZone Configurator. See New parameters.

New Recipients tab

The **Start mass dispatch** dialog box has been extended with a new **Recipients** tab. On this tab, you can:

- Choose to add recipients as parties with a specific role to the letter documents.
- Specify a title template for the letter document.
- Select the document type that will be added to the generated letter document, for example **U**, **Outgoing**.
- Select the document state that will be added to the generated letter document, for example UL, Locked document.

Start mass dispa	atch			×
General	Recipient cases	Recipients		
Add document	parties			
Party role				
💄 Recipient			Ψ	
Letter title templa	te			
	me2} - {namecode}			
Document type				
U, Outgoing			Ψ	
Document state				
UL, Locked docum	ent		Ψ	
<u>Help</u>			Start Cancel	

See Start a mass dispatch (step 12).

The fields on the **Recipients** tab may be prefilled with standard selections and values that an administrator has configured in WorkZone Configurator. See New parameters.

Letter date

The date on which a letter document is generated and saved in WorkZone is now inserted as the letter date in the Letter date field on the document in WorkZone.

See What happens after approval?

History documents

WorkZone now generates a history document that provides a summary of the actions that were executed during the mass dispatch process. The history document is similar to history documents that are generated for other process types.

Letter title and case number

The CSV file that contains the history for the entire mass dispatch now includes information about the letter title and case number of the case that the letter was saved on.

See History documents.

Administrators

New and renamed Mass Dispatch parameters

New parameters have been added to the Mass Dispatch process parameters in WorkZone Configurator.

New parameters

Specify a default case title for recipient cases and a default letter document title for the letters that Mass Dispatch generates.

- CaseTitleTemplate
- RecordTitleTemplate

Set a default document type and state for generated letter documents.

- RecipientRecordType
- RecipientRecordState

Add recipients as parties on recipient cases and letter documents and set default party roles.

- SaveRecordPartyRoles
- DefaultRecordPartyRole
- SaveCasePartyRoles
- DefaultCasePartyRole

Renamed parameters

The following existing parameters have been renamed from:

- RecordType to ReportRecordType
- RecordState to ReportRecordState
- TitleTemplate to ReportTitleTemplate

See Configure Mass Dispatch.

Developers

WorkZone Mobile

Users

No new features in this release.

Administrators

No new features in this release.

Developers

WorkZone for Office

Users

No new features in this release.

Administrators

No new features in this release.

Developers

WorkZone 365

Users

WorkZone Teams enhancements

- You can now change your WorkZone documents' title and state, directly from WorkZone Teams. See Edit document title and Edit document state.
- You can now recycle your WorkZone documents directly from WorkZone Teams. See Recycle an existing document.
- You can now add files from your file system as documents to WorkZone cases displayed in WorkZone Teams. <u>Upload a new document from file system</u>.
- You can select which columns to display and adjust their width and order for each case opened in the custom WorkZone tab. See <u>Configure columns displayed for a</u> <u>WorkZone case</u>.

Administrators

No new features in this release.

Developers

WorkZone PDF

Administrators

No new features in this release.

Developers

WorkZone Process

Users

Process deadline column in Task lists

The Process deadline column can now be displayed in the following task lists in dashboards:

- My open tasks
- My open and pending tasks
- My unit's open tasks
- My pending tasks
- My unit's pending tasks

My open tasks				S	earch in list			Q	Column options	Displaying 2 items Per pa	ige 10
	Case	Process name	Task type	Process type		Pending	Task deadline	Proces	ss deadline	Process owner	
≑1 ≗	21-00/2, Case A, M	Case A	Approve submission	Submission (Basis	5)	MICHAEL, Michael	14/10/2021 00:00:00	14/10/	2021 00:00:00	MICHAEL, Michael	
÷2 🗹 🚨	21-00/2, Case A, M	Case A	Approve Submission	Submission (Adva	anced)	MICHAEL, Michael	08/10/2021 00:00:00	01/11/	2021 00:00:00	MICHAEL, Michael	

The **Process deadline** column can also be displayed in task lists in **WorkZone Pro**cess Overview.

Note: The **Process deadline** column is not displayed by default and must be manually added to the displayed columns by the user.

Increased flexibility in Advanced Submissions

Users now have an increased flexibility when working with Advanced submissions. At any time during the Advanced submission process, users can for parallel or sequential steps:

- Add new actors to an active or pending step
- · Remove existing actors from an active or pending step
- Reorder the sequence of actors within an active or pending step by using the mouse (drag-and-drop operations)

- Add new steps to the current submission
- Rename any step in the current submission
- Remove any pending steps in the current submission.
- Reorder any step in the submission by using the mouse (drag-and-drop operations). Other steps cannot be placed before the initial step 1, however the initial step 1 can be removed. Once the initial step 1 has been removed, you can freely re-order any step, including the current first step.

When a step or actor is edited, user and task lists are automatically updated. Tasks that are no longer relevant are displayed as obsolete in the Process log. Affected users will also be notified of the changes unless notification settings in WorkZone have been configured to suppress notifications.

New document filter in Advanced submissions

A new document filter called **Documents in hierarchy** has been introduced to the Advanced submissions form. With the new filter, users can add any document that is attached to any subcase within the case hierarchy of the main case of the submission. All documents in the case hierarchy (parent as well as child cases) will be displayed in the list and can be selected.

	General Notifications	Advanced	
Proce	ess template		
Sele	ct process template (Search starts a	at 3 characters) 🔹	
litle			
Case			
, ~	Case	ority	
	Documents in hierarchy	Normal 🔻	
D	Documents		
L	All unconverted		
	All unconverted - total		
	Internal mail list for today		
	Documents with reminders		
Cas	Documents with no case handler se	and unit ct documents (Search starts at 3 characters)	
	pplementary documents for the a		

Update task deadlines

The deadline of an active or pending step can be updated or removed. Assigning deadlines that occur in the past or that occur before the previous step's deadlines is not possible. Likewise, assigning a process deadline that occurs before any deadline defined on the individual process steps is not possible.

If the deadline for a task is removed, the process deadline will be applied instead. If there is no process deadline, the task deadline will empty.

Note: Updates to the advanced submissions process are applied to the current process only. If the process is re-started, the values of the original advanced submission will be applied instead of any updates made by users during the first run of the process.

Adding the same actor to a parallel step

When adding an actor to a parallel step, it is only possible to add the actor once. Once the actor is added, the list of possible actors will no longer contain the actor. On a sequential step, the same actor can be added as many times as required.

tep 1 - Seg 🛛 🗙 🔾 Step 2 - paral.		
step 2 - paral.	\times $>$ Step 3 - seq \times $>$ Step 4 -seq \times	> +
Step title Deadline		
tep 2 - parallel		
Sequential step	Parallel step	
Approvers 4		
▼	Q	
Ann Secretary, ANN	Elisabeth Section Manager, ELISABETH	^-
Ann2 Secretary, ANN2	Elisabeth2 Section Manager, ELISABETH2	
	💄 Johan Organizer, JOHAN	-
Michael Information Manager, MI	Johan2 Organizer, JOHAN2	
Charlotte Record Manager, CHARL		
2	Lohn Team Manager, JOHN	
-	John2 Team Manager, JOHN2	~ I

Forwarding a task on a parallel step

When forwarding a task on a parallel step to another actor, actors with active tasks in the step will not be displayed in the list of potential actors .

Administrators

Next generation Digital Post (NgDP)

The NgDP integration has been adapted to reflect the latest changes to NgDP released by the Agency for Digitisation. The WorkZone NgDP integration can be used in production when the Agency for Digitisation releases NgDP November 30, 2021.

The NgDP documentation has been updated accordingly. See <u>Configure next generation</u> <u>Digital Post (NgDP)</u> in this guide and <u>Install and configure WorkZone e-Boks Push Service</u> in the WorkZone Installation Guide. If you need help with the implementation of the NgDP integration, KMD WorkZone Consulting offers NgDP relevant services. Please contact your Service Delivery Manager for more information

Service workflow check when started

When a service workflow is started and an identical service workflow is already running or scheduled to start on any WorkZone agent server, the newly started workflow will be canceled in favor of the already running or already scheduled workflow.

Previously, it was possible to start the same service workflow multiple times, for example starting multiple e-Boks Handler service workflows would result in the same e-Boks message being received and saved multiple times.

e-Boks dispatcher ignores incoming messages that already exist

If an already received e-Boks messages is received again, the incoming e-Boks message will be ignored in order to avoid duplicates of identical e-Boks messages in WorkZone.

Previously, duplicates of identical e-Boks messages could occur due to inconsistent checking of incoming messages.

Developers

WorkZone support matrix (onpremises)

Important: This support matrix covers using the on-premises installation of WorkZone. For using WorkZone Cloud Edition, see <u>Support matrix (Cloud Edition)</u>.

Supported WorkZone versions

The following WorkZone versions are currently supported at the time of this release:

- WorkZone 2022.0
- WorkZone 2021.0, WorkZone 2021.1, WorkZone 2021.2, WorkZone 2021.3
- WorkZone 2020.0, WorkZone 2020.1, WorkZone 2020.2, WorkZone 2020.3

For more information, see Supported WorkZone versions.

3rd party products

Install and configure WorkZone in a production environment with the 3rd party products listed here. If you do not find a specific 3rd party product in the list, it should be assumed that it is not supported.

Operating systems

WorkZone 2022.0 supports the following versions of Microsoft and macOS operating systems:

Server operating systems

Note: It is recommended to test and apply all relevant Windows Updates in order to keep your systems updated with the newest and improved Windows features.

Server operating system	Notes
Microsoft Windows Server 2016	Non-core edition
Microsoft Windows Server 2019	Non-core edition

For an overview, see <u>Supported Windows Server releases</u> in the Installation Guide for WorkZone.

Client operating systems

Client operating system	Versions	Notes
Microsoft Windows 10	2004, 20H2, 21H1	32 bit & 64
	Note: It is recommended to apply all recommended Windows Updates.	bit
macOS	High Sierra (10.13.6)	

For an overview, see <u>Supported Windows and macOS releases</u> in the Installation Guide for WorkZone.

Microsoft.NET framework

WorkZone requires the Microsoft.Net framework 4.8. The Microsoft.NET framework 4.8 is installed automatically during WorkZone Content Server installation.

Microsoft Exchange Server

WorkZone 2022.0 supports the following versions of Microsoft Exchange Server:

Microsoft Exchange Server	Notes
Exchange Server 2019	The MailAgent must be set to communicate with Exchange Server via Exchange Web Ser- vices.

Microsoft Exchange Server	Notes	
	Note: For WorkZone 365, the Outlook - Mail module is not supported. Other mod- ules (Word, Excel, PowerPoint, Outlook Meeting) are supported.	
Exchange Online	WorkZone Content Server must be able to access the Exchange Online server using the account used to send smartmails.	

Oracle database

WorkZone 2022.0 supports the following Oracle database versions:

Database server

Database server	Notes	
Oracle 12.2.0.1*	Standard edition or higher.	
*Oracle 12.2 is not supported for new data- bases		
Oracle 19c (12.2.0.3)	Standard edition or higher.	

For an overview, see <u>Supported Oracle releases</u> in the WorkZone Installation Guide.

Database client

Database client	Notes
Oracle client 12.2.0.1 for Microsoft Windows	Included in the installation of WorkZone Con- tent Server.

Supported browsers

Note: Starting from WorkZone 2021.2, only the HTTPS protocol is supported.

WorkZone 2022.0 supports the following browsers:

Internet browser	Notes
Microsoft Internet Explorer 11.0 (32 bit only)	 Integration with Templafy using the http protocol is not supported.
	 PDF document editing using the AdvancedPDF editor is not sup- ported.
	 As of August 2021, Internet Explorer will not be supported by ACOS Inter- act.
Google Chrome for Windows	Version 71 or later.
(32 bit and 64 bit)	
	Note:
	 Links in Microsoft Exchange Online Server messages are opened in Internet Explorer instead of Google Chrome. Integration with Templafy using
	the http protocol is not sup- ported.
	 Due to the Chromium-based browsers' security model, WorkZone Explorer will not be opened automatically when

Internet browser	Notes
	using the Explore button in WorkZone Client via Google Chrome or Edge Chromium. The link to the selected file will be automatically copied to the clipboard and can be inserted in the address field of an open file explorer.
Google Chrome for macOS	 Note: Integration with Templafy using the http protocol is not supported. Explorer integration is not supported in Google Chrome for macOS.
Microsoft Edge Chromium (32 bit and 64 bit)	Note: Due to the Chromium-based browsers' security model, WorkZone Explorer will not be opened auto- matically when using the Explore button in WorkZone Client via Google Chrome or Edge Chromium.
Safari	Note: Explorer integration is not supported in Safari browser.

For an overview, see <u>Supported browsers</u> in the Installation Guide for WorkZone.

Microsoft Office solutions

Microsoft Office Suite

WorkZone 2022.0 supports the following versions of Microsoft Office:

Microsoft Office version	WorkZone Mobile	WorkZone 365	WorkZone for Office	Notes
Microsoft 365 (Windows and macOS)	yes	yes, Click-to- Run	yes, Click-to-Run	32 bit & 64 bit
Microsoft Office 2019	-	no	yes, Click-to-Run	32 bit & 64 bit
Microsoft Office Online	-	yes	yes	

For an overview, see <u>Supported Office releases</u> in the Installation Guide for WorkZone.

Microsoft Office Online Server

Office Online Server	Notes
Microsoft Office Online Server	Released February, 2016
	The Office Online Server replaces the Office Web Apps Server 2013.

CPR

OFF4

InfoScan

InfoScan 2.26 or later.

WorkZone Interact

WorkZone Interact 2.28.1 or later.

Lasernet

Lasernet 9

Transport Layer Security (TLS)

All WorkZone modules support TLS 1.2.

Mobile

- iOS 14 on iPad and iPhone.
- Android 9.x, 10.x, 11.x.

Mobile Device Management Systems	iOS	Android
Citrix Endpoint Management	iOS 14	-
Microsoft Intune	iOS 14	-

* Due to lack of integration between Citrix and Microsoft 365, document editing is not supported in Citrix MDM infrastructures. All other features are supported in Citrix.

If you have questions regarding the support matrix, please contact our product support department.

WorkZone Cloud Edition support matrix

Important: This support matrix covers using WorkZone Cloud Edition. For on-premises infrastructure, see <u>Support matrix (on-premises)</u>.

Prerequisite: Azure AD integration is required.

Supported WorkZone version

• WorkZone 2022.0

For more information, see Supported WorkZone versions.

3rd party products

Configure WorkZone Cloud Edition with the 3rd party products listed below. If you do not find a specific 3rd party product in the list, it should be assumed that it is not supported.

WorkZone Cloud Edition services

WorkZone Cloud Edition includes the following services:

- OData, Process, PDF Rest Services
- WorkZone Interact

Unavailable services

A number of legacy services is not be available in WorkZone Cloud Edition, for example:

- XDI-Port
- SOMASP

- FESD services
- Import Manager
- InfoScan
- CPR Batch

For further guidance on transforming from these services to WorkZone Cloud Edition, please contact our product support department.

Operating systems

Client operating system	Versions	Notes
Microsoft Windows 10	2004, 20H2, 21H1	32 bit & 64
	Note: It is recommended to apply all recommended Windows updates.	bit

macOS

For an overview, see <u>Supported Windows and macOS releases</u> in the Installation Guide for WorkZone.

Microsoft Exchange Server

Microsoft Exchange Server	Notes
Exchange Online	WorkZone Content Server must be able to
	access the Exchange Online server using the
	account used to send smartmails.

Supported browsers

Note: Starting from WorkZone 2021.2, only the HTTPS protocol is supported.

Release Notes

Internet browser	Notes	
Google Chrome for Windows (32 bit and 64 bit)	Version 71 or later.	
	Note: Due to the Chromium-based browsers' security model, WorkZone Explorer will not be opened auto- matically when using the Concern button in WorkZone Client via Google Chrome or Edge Chromium. The link to the selected file will be automatically copied to the clipboard and can be inser- ted in the address field of an open file explorer.	
Google Chrome for macOS	Note: Explorer integration is not supported in Google Chrome for macOS.	
Microsoft Edge Chromium (32 bit and 64 bit)	Note: Due to the Chromium-based browsers' security model, WorkZone Explorer will not be opened auto- matically when using the Explore button in WorkZone Client via Google Chrome or Edge Chromium. The link to the selected file will be automatically copied to the clipboard and can be inser- ted in the address field of an open file explorer.	
Safari	Note: Explorer integration is not sup-	

Internet browser

Notes

ported in Safari browser.

For an overview, see <u>Supported browsers</u> in the Installation Guide for WorkZone.

Microsoft Office solutions

Microsoft Office Suite

WorkZone 2022.0 supports the following versions of Microsoft Office:

Microsoft Office version	WorkZone Mobile	WorkZone 365/WorkZone for Office	Notes
Microsoft 365 (Win- dows)	x	х	32 bit & 64 bit
Microsoft 365 (macOS)	х	х	Feature set depends on version

For an overview, see <u>Supported Office releases</u> in the Installation Guide for WorkZone.

Microsoft Office Online Server

Office Online Server	Notes
Microsoft Office Online Server	Released February, 2016

WorkZone Interact

WorkZone Interact 2.28.1 or later.

Transport Layer Security (TLS)

All WorkZone modules support TLS 1.2.

Mobile

- iOS 14 on iPad and iPhone.
- Android 9.x, 10.x, 11.x.

If you have questions regarding the support matrix, please contact our product support department.

Fixed bugs in WorkZone 2022.0

For an overview of the reported bugs fixed in this version, see Fixed bugs.

Known issues

This release of WorkZone contains the following known issues at the time of release, as well as any known mitigation or work-around.

WorkZone Mass Dispatch

Mass dispatch processes fail after upgrade from previous releases to 2022.0

Mass dispatch processes fail after upgrade from previous releases to 2022.0. The workaround is to complete all active Mass dispatch processes before you upgrade to 2022.0.

Process owners can approve and send messages without having the MASSDISPATCHSEND access code

The process owner of a Mass dispatch process can approve and send messages even if the process owner does not have the MASSDISPATCHSEND access code because process owners can always perform any tasks on the processes that they own. This is the default behavior for all types of WorkZone processes, including Mass dispatch processes.

A mass dispatch process cannot be restarted if the case handler does not have the appropriate rights

The process owner cannot restart a Mass dispatch process when the case handler on the mass dispatch has been changed to a user who does not have the rights to approve a mass dispatch (MASSDISPATCHSEND access code) and the **Send to casehandler for approval** check box is selected. The user now sees an error message: "The user {0} does not have sufficient access rights to start the mass dispatch" where {0} is replaced with the user that does not have the appropriate rights.

The letter title is cut off in e-Boks

If a letter title is more than 50 characters long, the title of the letter that the recipient sees in e-Boks is cut off. The letter that is saved in WorkZone has the full title.

The title of the history document is not shown in the selected WorkZone language

The history document title is shown in the language that is selected in the Windows language settings, and not in the language that the process owner and case handler have selected in WorkZone.

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